

## Instructions

In order to make a Data Subject Request of Kao Group Companies within the European Union, please complete the following information in Part A and B below. Return the completed form to [EMEA-DataSubjectRequest@Kao.com](mailto:EMEA-DataSubjectRequest@Kao.com).

### Part A. Your request

Title:		
Forename / First Name:		
Surname / Last Name:		
Postal Address:		
Telephone number:		
Email address:		
Other name by which you have been known, if applicable:		
Relationship to the Kao Group:	<input type="checkbox"/> Employee <input type="checkbox"/> Consumer	<input type="checkbox"/> Customer <input type="checkbox"/> Other – DESCRIBE BELOW

	Brands								
	KMS	SENSAI	KANEBO <small>Make Your Life a Masterpiece</small>	GOLDWELL.	JOHN FRIEDA <small>LONDON PARIS NEW YORK</small>	JERGENS.	Bioré <small>100% YOUR SKIN</small>	MOLTON BROWN <small>LONDON</small>	GUHL <small>DAS GUHL GERHIL</small>
Which Kao Entities would likely contain your data? (check all that apply)									
<input type="checkbox"/> AT – Kao Austria HandelsGes. mbH	<input type="checkbox"/>			<input type="checkbox"/>					
<input type="checkbox"/> BE – Kao Belgium S.A.									
<input type="checkbox"/> CH – Kanebo Cosmetics (Europe) Ltd.		<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/> CH – Kao Switzerland AG					<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> CZ – Goldwell Cosmetic (CZ) s.r.o.				<input type="checkbox"/>					
<input type="checkbox"/> DE – Kanebo Cosmetics Deutschland GmbH		<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/> DE – Kao Germany GmbH	<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>			
<input type="checkbox"/> DE – Kao Manufacturing Germany GmbH									
<input type="checkbox"/> DE – Guhl Ikebana GmbH					<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> DK – Kao Denmark A/S	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> ES – Kao Chemicals Europe S.L.									
<input type="checkbox"/> ES – Kao Chimigraf									
<input type="checkbox"/> ES – Kao Corporation S.A.									
<input type="checkbox"/> FI – Kao Finland Oy	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> FR – Kao France SARL	<input type="checkbox"/>			<input type="checkbox"/>		<input type="checkbox"/>			
<input type="checkbox"/> IT – Kao Italy S.p.A.	<input type="checkbox"/>			<input type="checkbox"/>					
<input type="checkbox"/> IT – Kanebo Cosmetics Italy S.p.A.		<input type="checkbox"/>	<input type="checkbox"/>						
<input type="checkbox"/> NL – Guhl Ikebana Cosmetics B.V.					<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> NL – Kao Business Services B.V.									
<input type="checkbox"/> NL – Kao Netherlands B.V.	<input type="checkbox"/>			<input type="checkbox"/>					
<input type="checkbox"/> NO – Kao Norway AS				<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> SE – Kao Sweden AB	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/> UK – KPSS (UK) Ltd.				<input type="checkbox"/>					
<input type="checkbox"/> UK – Molton Brown Ltd.								<input type="checkbox"/>	
<input type="checkbox"/> UK – Kao (UK) Ltd.					<input type="checkbox"/>		<input type="checkbox"/>		

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Type of Request	<input type="checkbox"/> Right of access by the data subject <input type="checkbox"/> Right to rectification <input type="checkbox"/> Right to Erasure (Right to be Forgotten)	<input type="checkbox"/> Right to restriction of processing <input type="checkbox"/> Right to data portability <input type="checkbox"/> Right to object
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Please provide a description of your request and any further information which will enable us to locate your personal data. Provide additional pages if necessary.

**Part B. Declaration**

I am the Data Subject named in Part A of this document, and hereby request that Kao Group acts upon my data as described in Part A.

Signature: .....

Date: .....